

Puget Sound Artists' Gift Show

at

ArtWorks

201 2nd Ave (Second & Dayton)

Edmonds, WA 98020

Saturday, November 20, 2010

10:00 a.m. – 5:00 p.m.

The Puget Sound Artists' Gift Show promotes a variety of high quality handcrafted art pieces and gifts. This is a chance for artists/artisans to sell works with the gift purchaser in mind. Examples of past items sold include...

Pottery: functional and decorative

Wood working: turned bowls, wine stoppers, ornaments, vases

Fiber arts - fabric: silk scarves, quilting, table runners, tote bags, boxes

Fiber arts - weaving/knit: felted hats, pins, knit scarves & hats, beaded bags

Photography: calendars, cards

Paintings: prints, checkbook covers, cards, luggage tags, miniatures, painted boxes

Glass: slumped, hand-blown, stained glass functional pieces, wall hangings, jewelry

Jewelry: metal crafting, beadwork, crocheted wire, crystals, stonework

Occasionally, a *few* high quality hand crafted food items, soaps have been included to compliment the artisan works. This is *not* a "craft" show with glue-gun and crocheted holiday decorations. All vendors will be screened before being accepted in the show. This will assure a wide variety of appropriate, salable items.

The Puget Sound Artists' Gift Show is located in the ArtWorks building on 2nd and Dayton, one block east of the ferry terminal's ticket booths. This venue offers easy no-stair access for vendors and customers, and free on-site and street parking.

If you are interested in joining this show, please fill out and return the attached application. *If you are new to the show, please also include photos of samples of any work you will want to sell.* If you have questions, please contact:

Barbara G. Childs

425-743-4876

ChildsPottery@comcast.net

or

Mona T. Smiley-Fairbanks

425-771-5370

MonaT_Smiley@hotmail.com

Puget Sound Artists' Gift Show Description

Entry Fee and Commission:

The 2010 entry fee is \$25 per 6'x3' space, non-refundable on acceptance to the show. My commission is 25% of gross sales. Additional 1/2 spaces (3'x3') or full spaces (6'x3') may also be purchased at \$12.50 and \$25, respectively.

Money Matters

A central checkout system will be used. Vendors **do not** collect their own money. This enables the customer to write only one check, use their charge card, or pay with cash. Your net sales, (Gross sales less the 25% commission) and 9.5% WA/Local Sales Tax will be mailed to you approximately 7-10 days after the close of the show.

Set Up & Break Down

Display set up and clean up is solely your responsibility. Set up is from 8:00 a.m. to 9:45 a.m.. Clean up is from 5:00 to 6:00 p.m. ***No work shift is required during show hours; however, you are welcome and encouraged to stay and mingle with customers. They love to meet the artists.***

Pricing Information

Each vendor will be expected to use an inventory number or set of letters. Items for sale must be individually priced and must include your inventory number. All tags must be a minimum of 3/4" by 1" or 1" round and the numbers must be legible. Write the inventory number on top, the price on the bottom. If you use an inventory number for other sales and would prefer to use the same one at this sale, please make a note of it on your application. Otherwise, I will assign an inventory number on your acceptance letter.

Display Information

You are responsible for bringing your own display equipment. You may not block an aisle or another vendor's space with racks or displays of any kind. Display areas are 6'x3', measure your display tables/stands before you reserve your space. If you need more than 6' x 3' of space, additional 3'x3' (\$12.50) or 6'x3' (\$25) may be reserved. Please create a professional display. If you are using a table, it must be draped and have risers, shelving, or upright stands to avoid a flat display. Vendors using more floor space than reserved will have an additional space fee deducted from their final sales check.

A limited number of tables, wall spaces and electrical outlets are available - none are guaranteed. Mark your requests on your application and I will try to accommodate your needs. Requests will be filled on a first-come/first served basis, and you will receive confirmation with your receipt of acceptance.

If you have business cards or fliers for upcoming events, you may leave them on your display or at the wrapping table. Extra inventory may be stored under a skirted table, or in the kitchen. Please let me know if you have extra inventory so that we can replenish your display.

Show Promotion

I promote the show on many community calendars, in the newspaper, use signs and mail to a reliable customer base. ***However, personal promotion brings in higher sales!*** Full color postcards are available and you are encouraged to mail or hand them out to people with whom you come in contact. Please note how many you would like on your application

Puget Sound Artists' Gift Show Terms and Conditions

Exhibitor agrees to sell only original handmade items. Commercially purchased and/or import items are not allowed.

Exhibitor agrees to pay \$25 for each display space (6' x 3') and 25% of their gross sales to the sale organizer. Vendors using additional space will be charged accordingly.

Exhibitor will be responsible for delivery, set up, take down, and removal of all inventory and display equipment within the time guidelines listed. This includes boxes, wrapping, and anything brought to the sale. Any items left at the sale after pickup will be donated.

Exhibitor agrees not to collect their inventory or tear down their display, in part or in whole, until the designated time at the close of the show.

Exhibitor agrees that the sale organizers (Barbara Childs & Mona Fairbanks) and ArtWorks shall be held blameless and not financially liable for any personal injury to the exhibitor or his helpers. Also, the sale organizer and ArtWorks will not be held liable for any items or property stolen or damaged in any way. This includes destruction by fire or other calamity or by any act of God, public enemy or any other cause beyond their control. The exhibitor assumes all such responsibility, as every precaution will be taken.

Exhibitors MUST check in by 8:15 a.m. Exhibitors MUST be cleaned up by 6:00 p.m. Smoking is not allowed in ArtWorks. The show organizer reserves the right to review each vendor display after set-up and request that any artwork, craft, or display not suitable for the show be removed.

Puget Sound Artists' Gift Show

Vendor Application Form

Saturday, November 20, 2010
10:00 a.m. – 5:00 p.m.
Artworks, 2nd & Dayton Edmonds

<i>Name:</i>	<i>Art/Gifts:</i>
<i>Phone:</i>	<i>e-mail:</i>
<i>Address:</i>	
	<i>Requested Vendor #</i> _____

of Display Areas requested (\$25/each 6'x3' space) _____
 Each 6'x3' space is \$25, 3'x3' is \$12.50. Make checks payable to Barbara Childs.

of Postcards you would like for promoting the show. _____

Please describe your display. (Is it a table with risers, wire racks, stacked cubes?)

Do you need an electrical outlet? Yes No
 Do you want a wall space? Yes No
 Do you need a table? Yes No

(Tables, electricity, and wall spaces are not guaranteed, and are on a 1st come/1st serve basis.)

I have read and agree to abide by the show terms and conditions.

 Signature

 Date

New Vendors must also submit photos representational of all types of work to be sold.

To reserve your space, please return this form with your table fee as soon as possible to:
Barbara Childs, 16611 63rd Ave West, Lynnwood, WA 98037

Receipt: You have been accepted in the 2010 show. You will be provided the following accommodations:

Vendor # _____ Show Organizer _____
 Date _____